

**Executive Committee Meeting**  
**Minutes**  
**November 1, 2006**

Time: 1:00-2:00 pm

Location: ECE Conference Room (C101B)

Attendees: HJ Siegel, Thompson Comer (guest), Michael DeMiranda, Denis Dean, Pat Burns, Sanjay Rajopadhye, DeeDee DeMiranda

1. Computer Science Research Symposium – Guest: Thompson Comer, CS Graduate Student
  - a) Student run
    - Consists of multiple departments
  - b) Interdisciplinary aspects
  - c) ISTeC support – possibly for advertising, refreshments, keynote lecturer; but must have appeal to more than just CS
    - Members agreed that the keynote lecturer must have interest or appeal to a broad audience
  
2. 5-minute status updates so we know about our main ISTeC activities, can provide feedback, and see how we can help
  - a) New ISTeC tri-fold – HJ
    - H.J. distributed the new ISTeC color brochure to members
  - b) High School Day – Michael
    - Everything is in place for High School Day: contests, demos, speakers, prizes, etc.
  - c) 2007 research retreat and plans – Denis
    - Retreat will take place Wednesday, February 28<sup>th</sup>
    - We have 4 subject areas so far; we would like to have 5
  
3. Increasing membership of the IAC- what companies should we go after- who can help- how do we find appropriate contacts? – H.J.
  - Pat suggested that we add “value” to attendance so that everyone is more engaged
  - Discussion to be continued