ISTeC Research Advisory Committee
Minutes
August 23, 2007


Guest: J. Sites, College of Natural Science Dean for Research

1) Research retreat:
   ▪ Annual research retreat every year has had a good turnout; however, attendance has gone down and enthusiasm has also gone down.

   ▪ Research Advisory Committee (RAC) should consider doing more than the retreat to increase the profile of the group.
     o poster sessions that have had a good response.
     o Try to do similar activities on a more regular basis.

   ▪ research retreat identifies common interests
   ▪ Other approaches for research retreat:
     o identify a topic that is of interest of a specific group
     o have multiple smaller retreats (could have 2 or 3 places if smaller groups are used)
     o Sequence of meetings to follow the entire project
     o Identify champion to lead group vs. growing organically (research retreats have proven that a champion is needed, keeps single focus, and keeps proactivity)

   ▪ Compare our research map to map of funds available
     ▪ Database software might be able to parse through information about funding

   ▪ Use social networking maps to:
     o identify topics and people we can use to develop a team
     o pick research area carefully to avoid picking a bad topic
     o approach Professors are very active in research (e.g., have multiple grants) and invite them to the research retreat

   ▪ It is important to determine the map of the content area of what is being funded
     o Track history of what is being funded
     o If software can work then it might be possible to allocate resources to identifying research areas

2) Annual poster session?
   ▪ CS started an annual poster session however it failed because students were left to organize the activity and they were not able to.
     o ISTeC could offer organizational skills to do the session efficiently
     o Get posters from other groups as a way of increasing visibility

   ▪ The cost hosting an annual poster session is in general a small cost (costs would include the room, stands, etc).
     o Invite front range employers
     o Have various categories of awards (e.g. inter-disciplinary)
Note:
There is a consensus to join the poster presentations to the Andre van Tiborg spring seminar. Andre might want to find somebody if he knows there is poster session.

News and upcoming events

- Future Vision (Friday September 14th)
  - Keynote from Google
  - Breakout groups
  - Keynote from IBM
  - Second life presentation.
  - IAC has 30 active companies
    - 9 stepped forward to fund the future vision
    - Did not cost anything to CSU

- Distinguished Lecture Series (Mondays from 11-12, overlaps with CS BMAC series)
  - Does anyone want to help organize the Distinguished Lecture Series?

- Ground breaking invitation should be sent out.

Agenda next meeting

- **Steve:** do a presentation about funding data
- **Mary Ann:** Find protocol for reserving a room and releasing it (will it cost anything if a room is released, how long before does it have to be released if it is not used)
- **All:** come to the meeting with a date for the research retreat