

ISTeC Research Advisory Committee

Minutes

Wednesday, January 17, 2007

Location: LSC, 203

Time: 10-11 am

Attendees: H.J. Siegel, Denis Dean, Rick Slayden, Jim Folkestad, Stephen Hayne, Bruce Draper, Sanjay Rajopadhye, Dawn Bastian, Lucy Troup, Ann Hess (rep for Haonan Wang)

1. Member profile -- Jim Folkestad

- Rick Slayden (Statistics) presented his member profile instead. Jim Folkestad will present next week.
- Presentation included:
 - Phenomic potential: key concept
 - Approach for identification of novel drug targets
 - protein linkage map-regulatory elements

2. Fractal workshop (Feb 11) – Sanjay

- Handout was distributed for the FRACTAL (Front Range Architecture Compilers Tools and Languages) workshop
- Members can also hand out to anyone who may be interested.
- Saturday, February 10th, 2007

3. Retreat planning

a. Divvy up CSU Departments among RAC members for retreat promotion

- Members volunteered to visit different departments at their faculty meetings to present and distribute information regarding ISTE^C's RAC Research Retreat. The list of departments that will be visited was narrowed down and certain departments were eliminated from the list.
- Lucy Troup recorded which RAC members would be visiting each department. The list will be typed on a spreadsheet and sent to the RAC.
- MaryAnn & DeeDee will put together packages to send to RAC members which will include: Research Retreat posters, Distinguished Lecturer posters, and ISTE^C brochures to distribute at department visits.

- b. Finalize Breakouts Groups
 - i. Finalize subject details of each break out (must be done this meeting for advertising purposes)
 - Members will email Lucy with their finalized titles of their breakout sessions by tomorrow (Feb. 18th)
 - RAC decided that they will only have 4 breakout sessions instead of trying to come up with a 5th session.
 - ii. Plan recruitment drive
 - iii. Post-retreat follow up sessions
 - Need dates of re-connecting meeting after retreat.
 - c. Marketing
 - i. Poster
 - Will be distributed at department visits along with Distinguished Lecturer posters and IStEC brochures. Originally, 20 posters for each department was decided, but due to budget and cost, was reduced to 2 posters per department.
 - Additionally, 1 poster was sent to each department's main office to post in their building.
 - ii. CSU Today
 - iii. Departments (see 1)
 - iv. Article in CSU Today???
 - Lucy will try and promote the retreat by giving an "interview" with the paper or submitting an article.
 - d. Finalization of details for food/beverage
 - MaryAnn/Lucy/H.J. will coordinate
 - e. Babysitting
 - i. Need an early cut off for request for babysitting. People will have to make request early to secure an idea of if it's a service that's needed, and if so how many for.
4. Distinguished Lecturer -- Current semester details/plans for fall.
- Poster is almost complete; we are still waiting on information for Max Egenhofer