

**Research Advisory Committee  
Minutes  
December 7, 2006**

Location: LSC Room 203

Time: 2:00-3:00pm

1. Member profile- Randy Bartel
  - Randy was not available this afternoon (will present next semester)
  - Volunteers to present next semester: Jim Folkestad, Rick Slayden, H.J. Siegel
  - Rick will present at the first meeting of the spring semester.
  - Instead, IAC re-cap was discussed
  - 120 student research posters (IS&T research) were submitted
  - We received high quality research posters from CS/ECE (technical), and Education (sociological).
  - Impressive displays, time well-spent
  - It was the best attended IAC meeting to date and we received good feedback from IAC concerning ISTE C projects.
  - 19 companies were represented; 22 representatives attended; and 15 CSU faculty attended.
  
2. Update on retreat planning (Lucy and Denis)
  - Lucy went over retreat topics from the last meeting
  - Retreat evaluations: 30% response rate
  - Michael DeMiranda summarized the results: respondents said that the retreat brought great ideas for research papers, grants, etc.
  - Asked RAC for topic ideas for a 5<sup>th</sup> breakout session (have 4, would like 5 total)
  - Bioinformatics was suggested by Sanjay (Tom Hoetzer is the contact for this)
  - Retreat poster: may have too many words on it (topics and subtopics); how can we improve?
  - Need to target faculty; can we get on the agendas of different faculty meetings and present/distribute our retreat information (posters, brochures, etc.)
  
3. Discussion of RAC tasks suggested by the new VP for research, Bill Farland
  - Council of Research Associate Deans- how can they interact with the RAC? Bill will coordinate with them to find out IS&T strengths (promote, funding).
  - Expanding the RAC- have members from different colleges.
  - We will need to try and put together a sub-committee for issues related to RAC tasks from Bill Farland.
  
4. Scheduling times for RAC meetings during spring semester.
  - First Wednesdays of every month, from 10:00-11:00am.

- MaryAnn will try to reserve LSC Room 103 for future RAC meetings next semester.
- Jan. 17<sup>th</sup> will be the first meeting of next semester.
- Sanjay is stepping down as RAC Co-Chair. Jim Folkestad will be the new RAC Co-Chair starting next semester.

5. Distinguished lecture review/update (H.J.)

- Beginning of next semester- need to start thinking about Fall 2007 Distinguished Lecturers.
- Members were asked to volunteer to host a DL and think of who we can get to speak that is appropriate/fits the profile of a DL(the use of technology in any discipline).