ISTeC Executive Committee Meeting
MINUTES for Wednesday 4/24/13, 10 a.m. to 11 a.m. in the ISTeC Conference Room.

Attendees: Jim Folkestad, Sudipto Ghosh, Dawn Paschal, Ed Chong, Pat Burns, HJ Siegel, Anura Jayasumana

1. Exec – request from Prof. Indrajit Ray to support “Resilience Week” – HJ
   a. Recommendation:
      i. due to limited ISTeC budget, do not consider financial sponsorship of off-campus conferences.
      ii. On-campus conferences considered on a case-by-case basis

2. Exec – when will meet for HS Day discussion? Who should attend? – Pat
   a. Strategic planning meeting including High School Day
   b. June 25, 10:30-1:00
   c. Attendees: Executive Committee, Ed Chong, Anura Jayasumana

3. Exec – review any action items from the IAC retreat, ideas for topics for Fall 2103
   IAC retreat – Ed/Anura
   a. Spring 2013 IAC retreat had over 60 attendees.
   b. Consider making our “modified” (with individual reasons for answers) “Family Feud” a regular feature – generated lots of discussion and interaction with IAC. This could be in addition to the regular IAC panel.
   c. Ed and Anura took notes at the IAC meeting
      i. More IAC presentations in place of some CSU presentations
      ii. Formalize “Family Feud” to more of a “sit down” activity
      iii. Every few years hold IAC retreat at CSU when there is a sight to see (e.g., new Engineering building, liquid galaxy, classroom capture – advertise how we do on-line)
      iv. Keep host company overview at beginning
      v. “What motivates company representatives to be involved?” Should we ask them? They like learning about CSU and feeling they can influence CSU. Occasional survey? They want to build connections with researchers and teachers, sometimes give their products as donations to get feedback on their products.
      vi. We received hardcopy responses about using ISTeC Cray.
      vii. What is status of Steven’s IT teaching survey for IAC?
      viii. Possible topic is Jim Folkestad on educational analytics

4. Exec – Exec meeting time for Fall 2013 – Ed/Anura
   a. The current Wednesdays 10-11 still works for all at meeting – Ed needs to check with Steven.

5. Agenda and date for ISTeC Executive Committee retreat in August – Ed/Anura
   a. An hour for EAC to review past year and discuss plans and goals for 2013/2014
   b. An hour for RAC to review past year and discuss plans and goals for 2013/2014
   c. An hour for other discussions
   d. Becky/Ed will be responsible to find date, time
6. EAC – EAC May agenda – Jim/Steven
   a. Reviewed and approved
7. RAC – RAC May agenda – Dawn/Sudipto
   a. Reviewed, motivated, and approved
8. RAC – status “Big Data” Open Forum event and follow-up – Dawn
   a. We have a committee to consider follow up plans
   b. Exec needs to plan a charge for this committee – Pat and Dawn will draft
9. Agenda for next ISTeC Executive Committee meeting on 5/8/13 – HJ