Attendees: HJ Siegel, Lucy Troup, Jim Folkestad, Dawn Paschal, Steven Fassnacht, M. Stroub

1. ISTeC HPC System: specs, press release, opening event, Collegian
   a. 90 attendees at 1/14/11 opening event
   b. Richard Casey will be administrator ½ time
   c. Stroub will add link from ISTeC website

2. Grad 511 course status
   a. Class has 8-9 enrollees – will proceed for SP11

3. SP11 Distinguished Lecture series defined. Publicity will be released this week.
   a. A couple of FA11 possible lecturers are being evaluated

4. NSF Bridges proposal submitted by Karen Kaminski, Pete Seel, Nancy Levinger not funded. They will address comments and resubmit.

5. NSF Digital Repository MRI (Major Research Instrumentation) proposal was not submitted due to other proposals being submitted from the same institutions (max 3 submissions to NSF per institution for MRI – 2 RFPs per year?)
   a. Mines, Wyoming (EPSCORE funding institution) and CSU were to participate
   b. Paschal will investigate when/if another RFP will be released
   c. This is currently the topic of the SP11 Research Retreat?

6. HPC Front Range Consortium
   a. Representatives met at CSU in January
   b. CSU, Wyoming, CU, Mines
   c. Discussed Super Computing Symposium booth in November
   d. Possible poster session competition over summer?
   e. Creation of application groups? Computing technique?

7. Spring IAC meeting in April will be at Level3. Topics TBS

8. Libraries Data Management Template
   a. 2 page data management plan now required by NSF with all proposal submissions
   b. Library has defined a template to help researchers with this process if there is not already one defined by the specific NSF directorate
   c. Would also help data definition for CSU Data Repository

9. Agenda items for February 2, 2011
   a. Digital Repository proposal revisit – Dawn/HJ (10 minutes)
   b. RAC HCI research retreat brainstorming – Lucy (10 minutes)
   c. Status IS&T academic and career videos – Jim/Michael De Miranda (5 minutes)
   d. Budget: $5K for Cray training – HJ (5 minutes)
   e. Status ISTeC brochure – activities and members – HJ (5 minutes)
   f. PhD Scholar Program – HJ/Dawn (5 minutes)
   g. Status RAC response to NSF CFP on “Social-Computational Systems” – HJ (5 minutes)
   h. Agenda items for next ISTeC Executive Committee meeting February 16, 2011 – HJ (5 minutes)
Future meetings:
1. CSU High School Day analysis – Michael De Miranda
2. Ideas for EAC/RAC web pages – HJ (10 minutes)
3. Adding members to IAC – Lucinda Van Inwagen – (10 minutes)
4. Research networks analysis to improve CSU overall funding – Stephen Hayne /Jim (15 minutes)
5. Status of ISTeC EAC/TILT interaction – Jim (5 minutes)
6. IT skills testing and curriculum improvements – Jeff Bullington (15 minutes)
7. Status Telvent partnership – EAC/RAC – Jim/Steven/Dawn/Lucy (10 minutes)
8. “Coffee with CSU” – Christos Papadopoulos (15 minutes)
9. IAC members speaking at CSU – HJ (10 minutes)
10. IBM/Google and NERSC computing cycles – how can it be used – Pat (10 minutes)
11. EAC/RAC enclosed bulletin board space
12. Status of ISTeC-related grant proposals – HPC, Bridges, Repository
13. Visualization facility in the ISTeC Conference Room
14. ISTeC People-Animals-Robots (PAR) Lab status – Jerry Potter/HJ (10 minutes)
15. Schedule ISTeC videoconferencing training session – HJ (10 minutes)
16. IS&T brochure with VPR – HJ/Jim/Lucy (10 minutes)
17. IS&T CSU Distance Education for IAC on ISTeC website – Sudeep Pasricha/HJ (15 minutes)
18. Should ISTeC organize a tutorial week as a fundraiser for us? - HJ
19. Meeting with Deans about ISTeC – HJ (5 minutes)
20. How do we make department chairs aware of ISTeC? – HJ (10 minutes)