ISTeC Executive Committee Meeting
Wednesday, October 18th
Minutes

Time: 1:00-2:00 pm
Location: ECE Conference Room
Attendees: H.J. Siegel, Sanjay Rajopadhye, Michael DeMiranda, Pete Seel, Denis Dean, MaryAnn Stroub, DeeDee DeMiranda

1. **Status updates** (so we know about our main ISTeC activities, can provide feedback, and see how we can help)

   a) High School Day – Michael
      - More phone calls have been made to potential sponsors
      - Raytheon has been added as a sponsor
      - Over 200 students are registered
      - Prize bags have been assembled and student awards/certificates are in the process of being made

   b) Poster contest for the 11/29 IAC meeting – Denis
      - There may be a separate “Senior Design Project” and separate award for this
      - So far, we have 3 categories
      - We will continue to encourage registration

   c) 2007 research retreat date and plans – Denis
      - Research retreat will be in the evening
      - The venue will be at the Lory Student Center
      - We will be looking into providing child care for the retreat, because several of the attendees have small children
      - DeeDee has volunteered to help coordinate this with Denis
      - Subject areas were discussed at the last RAC meeting

   d) “Coffee with CSU” program – Sanjay/MaryAnn
      i) Are we getting more faculty entries?
      ii) Web page address sent to IAC OK? [including status of web page giving list of past speakers, departments, seminar titles, abstracts, companies, and dates]
      - List of things the website needs to have will be on the internal action items list

2. **ISTeC Distinguished Lectures for Spring 2007** – H.J.

   - Need suggestions for a fifth speaker and host, and how to get people to nominate speakers in the future in general
   - This program is successful – we get visibility for ISTeC, we get good attendance and interest, but need more participation from the RAC and faculty in general to nominate and host speakers
   - How can we encourage/publicize this?
      a) Plans for Spring 2007:
i) Avi Kak – image processing/robotics – HJ, ECE, host
ii) Martin Gruebele – quantum computing - Nancy Levinger, Chemistry, host
iii) Jianqing - Haonan Wang, Statistics, host
iv) Andy Weiner – optics – Carmen Menoni, ECE, host

b) Need one more
   - IT education: TBA