

Minutes
Research Advisory Committee Meeting
December 2, 2003

Attending: Michael DeMiranda, Stephen Hayne, Keith Paustian, Sanjay Rajopadhye, Louis Scharf, Todd Shimoda, H. J. Siegel.

This meeting was just three weeks (including the Thanksgiving break) after the November meeting, and not much new business was taken up.

Todd Shimoda reported that a student was available to work on populating the faculty database.

Action 1: Todd Shimoda will continue with this effort in coordination with Stephen Hayne.

Keith Paustian reported that he had been in touch with OSP (Becky Eckerd) to see about coordinating OSP information with the ISteC database. **Action 3:** Keith Paustian will continue discussions with OSP and report at next meeting.

There was also a brief discussion about RAC priorities. **Action 4:** (everyone) Mail to Sanjay Rajopadhye priorities for discussion at February 2004 meeting.

There was considerable discussion about how information regarding potential RFPs for grants could be adequately circulated (see Action 3).

The Spring 2004 RAC meetings will be held at 10:30-11:30 on the first Wednesday of each month. The 2004 meetings will be on: Feb 4, March 3, April 7, and May 5.