

ISTeC Research Advisory Committee

**Minutes**

Wednesday, April 5, 2006

Committee Members:

H. Wang, J. Folkestad, D. Zimmerman, L. Troup, R. Bartels, D. Bastian, K. Paustian, S. Rajopadhye, H.J. Siegel, R. Slayden, A. Betten

Guest: S. Reising, D. Whitley

1. Member Profile -- Dawn Bastian – Morgan Library  
Don Zimmerman will do May profile
2. Retreat status overview – Lucy Troup
  - a. Recruitment – This is VERY VERY important
    - i. Targeted people
    - ii. Review participant list from 2004 retreat which can be found @ <http://istec.colostate.edu/retreat/2004/index.shtml>
    - iii. Students...Don't forget students
  - b. Arranging the structure and plan for the breakout
    - i. Intro
    - ii. Topics and extended suggested topics
    - iii. Make sure you have a list of contact details for your group
    - iv. Nominate a coordinator for each sub topic/group
  - c. Follow up
    - i. I would very much like you to follow up on progress
    - ii. Utilize the coordinators
3. Retreat breakout session reviews. Status of current solicitation for participation were reviewed.
4. Next year's distinguished speaker ideas  
Dawn Bastian currently has a guest speaker scheduled (John Wilkins – Google project) for September 1, 2006.

Next meeting Wednesday, May 3, 2006. Location to be announced.