

**Research Advisory Committee
Minutes
February 7, 2007**

Committee Members:

L. Troup, B. Draper, S. Rajopadhye, S. Hayne, R. Slayden, J. Potter,
D. Bastian, D. Zimmerman, D. Dean, J. Folkestad, H.J. Siegel, H. Wang, K. Paustian, M. Stroub

Guest: Ed Meredith, Zolon (see item #2 below).

1. Member profile, Jim Folkestad, Construction Management
2. Zolon Technologies re Animal Plant Inspection Service (APHIS) contract with CSU as participant
 - a. CSU has many areas that may fit contracts that will be available in this contract.
 - b. 8(a) set aside contract. General contract is let then specific programs are put up as options. Open time, open quantity of contracts. Benefit is most of upfront contracting requirements are already done.
 - c. Next step is MOU with Zolon and CSU – H.J. and Dennis to follow up on this.
**
3. Finalize retreat planning.
 - a. Thoughts on how we can increase sign-ups and attendance?
 - i. Departments agreed to visit at last meeting in process of visiting
 - ii. Lucy will draft email for previous retreat participants; MaryAnn will email **
4. Denis asked the RAC to review Pat Burn's proposal for a large size/high resolution visualization facility for the Weber building, and to prepare 2-4 sentence endorsements if possible.**

**** - action items**

Next meeting, March 7, 2003

1. Review of HJ's ISTeC documentation
 - a. ISTeC "inspired" funding
 - b. ISTeC's 2006/2007 activities list
2. New initiatives (HJ) -- as time permits
 - a. IBM LAGrid
 - b. ISTeC research brochure
 - c. "IS&T at CSU" booth at Denver IT Symposium (in May)
 - d. Organize a panel discussing research funding directions with government agency people as panelists.
 - e. ISTeC technical writer for assistance in preparing proposals
 - f. Establishing a standing system of proposal pre-reviews.
 - g. Pursue an IS&T-based NSF "Research Experience for Undergraduates" or "Research Experience for Graduates" program.
 - h. ISTeC -hosted visit by Dr. Andre van Tilborg, director of information systems for the deputy undersecretary for defense.

