

****External** IStEC Executive Committee Meetings**

Minutes for Wednesday 2/15/12, 10 to 10:50 a.m. in the IStEC Conference Room (CS 305).

1. EAC – preliminary EAC March agenda plans – Jim/Steve (5 min.)
 - a. approved
2. RAC – preliminary RAC March agenda plans – Dawn/Sudipto (5 min.)
 - a. approved
3. Exec – status of IAC Spring 2012 Retreat topics – HJ (15 min.)
 - a. Host and date
 - i. room for 50, HJ is checking with Otterbox, March (29) or April, maybe get city to host, or at CSU (with post meeting reception & tour)
 - b. Gig.u focus – community / academic / industry collective for gigabit connections for Fort Collins area
 - i. Pat introduces – and why important to CSU – 5 minutes
 - ii. City of Fort Collins speaker – Pat will arrange – 5 minutes
 - iii. Speaker from DC for Gig.u – Pat
 1. Blair Levin (Pat arranged) - 40 + 10 minutes
 - iv. CSU speakers – Pat
 1. Scott Bailey – 10 minutes – current status
 - v. Community speakers – Pat will find – 10 minutes
 - vi. IAC panel questions and panelist – all ~30 or 40 + 10
 - c. Woodward/CSU HPC collaboration – Pat – will arrange - 10+10
 - d. CSU highlight - HJ (will check with a possibility after a date is set) 15 +5
need to draft time schedule to be sure this will fit
 - e. Two company highlights – host and another - HJ will check with a possibility after a date is set
 - f. FV “invitation” – if we meet before FV – 5 +5
 - g. High School Day – 10 + 5
 - h. Possible Host tour before or after
4. RAC – status of research retreat plans – Sudipto/Dawn (15 min.)
 - a. Keynote speaker
 - i. Ron Sega
 - b. 5 “topic” speakers, that would be followed by 5 corresponding breakout discussions (to lead to follow up groups)
 - i. need discussion leader and scribe for each group, white pad, markers, etc.
 - ii. Sid working on it – see “f” below
 - c. Date and time
 - i. 4/13/12, Cherokee Park room, 11 – 4, be sure to hold at least 50
 - d. Meals and refreshments needed
 - i. TBD
 - e. Location
 - i. Cherokee Park room
 - f. How duties are being divided among Retreat Committee
 - i. Dawn and Sid leading

- ii. Robert France contacting 2 potential speakers
 - iii. Sid will contact 2 potential speakers
 - iv. Tom Plant –speaker confirmed
- g. Will SoGES co-sponsor or “in associated with”?
- h. How will poster be prepared?
 - i. see old ones for ideas
 - ii. need to plan timing to get printed, distributed, etc.
- 5. ISTeC faculty scholar – Pat (5 min.)
 - a. done in conjunction with Libraries
 - b. no cost or space from ISTeC
 - c. honorary title
 - d. Approved for Don Zimmermann
- 6. Agenda for next ISTeC Executive Committee meeting on 3/7/12 – HJ (5 min.)