

ISTeC Executive Committee Meeting  
12/3/07  
Minutes

Attendees: D. Dean, T. McCune, H.J. Siegel, R. Kwok, L. Troup, J. Folkestad, M. Stroub

- 1) ISP in IS&T – promotion idea
  - a) Posters will be created and posted around campus. Will stress fact that is shows up on transcripts.
  - b) Possible to do a Certificate of Completion?
- 2) Analysis of campus HPC needs
  - a) Ricky Kwok will determine how to survey future HPC needs/current capabilities on campus
  - b) What is the difference between current capacities and current uses?
  - c) Bottom up survey?
  - d) Top down – distribute via CRAD?
  - e) Contact relevant research projects from research projects database to determine projects that could use HPC
  - f) Ricky to define RAC sub-committee
  - g) Will try to get on CRAD agenda for 12/17/07
- 3) IS&T brochure
  - a) Input from committee being reviewed and project moving forward