

ISTeC Executive Committee Meeting
Minutes
October 4, 2006

Location: ECE Conference Room

Time: 1:00-2:00 pm

Attendees: H.J. Siegel, Sanjay Rajopadhye, Denis Dean, Michael DeMiranda, Pete Seel, Pat Burns, MaryAnn Stroub, DeeDee DeMiranda

1. Introduce DeeDee, the new, additional ISTE C Administrative Assistant – HJ
2. 5-minute status updates
 - a) IS&T Super cluster update – HJ
 - Departments from 5 different colleges involved; Should have drafted pre-proposal by the end of the week
 - b) IAC 11/29 meeting agenda – HJ
 - Pat got the IAC meeting on the VPR calendar
 - Joan Mitchell to chair the industry panel; HJ will send out the agenda
 - c) Poster contest for the 11/29 IAC meeting – Denis
 - The advertisements for the contest have been posted around campus; we have received a small number of inquiries so far. Registrations are not due until November 15th, 2006
 - The interest has been generated, but we need a final push on it
 - MaryAnn updated that the stands have been reserved
 - d) 2007 research retreat – Denis
 - Will take place in February 2007
 - Need to get topic areas chosen
 - e) Evaluating past ISTE C research retreats, including checking the grant submission database and the new survey – Denis/Michael
 - So far, we have received 20 responses to our survey that was sent out to past research retreat attendees
 - Michael suggested that a graduate research assistant download suggested topics received so far and email that list to Denis by tomorrow afternoon
 - We will check sponsored programs database for possible proposals submitted by past retreat attendees
 - It was also suggested that an email be sent out to the RAC with a URL to fill out a survey
 - f) High School Day – Michael
 - So far, we have 202 students
 - All 8 academic colleges will be represented at booths
 - We have 3 corporate sponsors so far: Avaya, Hitachi, and LSI Logic; we need to have more company sponsors
 - HJ would like to inform AMD to see if they are interested

- g) FutureVision 2012 planning committee assignments – Pete
 - Companies that are sponsoring can set up tables (exposition) as an opportunity to showcase their company
 - Career Fair at CSU will be taking place around the same time as Future Vision
 - Can we tie this together with recruitment?
 - Need to have a firm date for Future Vision set; MaryAnn cannot set up space in the Lory Student Center until after the Student Calendar is complete
 - We still need to book a speaker
 - September 7th, 2007 is the ideal date as of now

- h) ISP and IS&T– Pete
 - BD 301: move to “elective” credit or replace with BD 240 or BD 355 (must have approval for this)
 - We need to find another instructor for EE 325
 - Pete will revise the changes and take it to ECC