

**ISTeC Executive Meeting
Minutes
Wednesday, December 6, 2006**

Time: 1:00-2:00 pm

Location: ECE Conference Room (C101B)

Attendees: Pat Burns, Denis Dean, Pete Seel, Sanjay Rajopadhye, DeeDee DeMiranda

Guest: Ernie Chavez (Psychology Department Head)

1. Discussion of ISTE C support for psychology department's new program development: Human computer systems- Ernie Chavez (Department Head, Psychology)
 - Development of CMC (computer mediated communication)
 - CIS- they have an interest in this as well
 - Develop sophomore & senior level courses: Lucy Troup
 - Psychology department is asking for monetary support: \$5K to buy Lucy's time to develop these courses and \$5K for evaluation meetings.
 - Next fall, they will start offering this together
 - Ernie to ask industry people- what are they looking for in graduates as far as courses go?
 - There are currently 45 campuses across the nation that have similar programs
 - CSU would be the first to have this program in the Rocky Mountain region
 - Will have 4-5 classes for a certification in this program
 - JTC approved for Ph.D. program
 - Ernie will meet with Garret O'Keefe (Department Head- JTC) and explain the program, as Garret will soon step down as chair in June 2007.
 - Ernie will also be submitting a written proposal and send to H.J. for approval
 - Executive Committee members will put to a vote at next meeting in January
2. 2007 research retreat planning – Denis
 - We currently have 4 subject areas, we would like to have 5
3. Research and other types of workshops: Sanjay has ideas how the RAC can make some of these happen – Sanjay
 - We need to have a measurable goal that benefits CSU.
4. Coffee with CSU, debriefing what we learned from the panel, and how to put it into action – Sanjay
 - Bill Farland had recommended that ISTE C put together information via advertising, seminars, posters, and more face to face meetings.
5. Increasing membership of the RAC and EAC – all
 - Executive Committee members discussed EAC & RAC attendance and concluded that there was not an attendance problem- we need to work on making both committees successful and working with the members we currently have.

6. New RAC Co-Chair – Sanjay is retiring
 - Need suggestions for replacement – preferably someone from CNS (someone from a college different from what we now cover: COE, CLA, CAHS, CNR)
 - New Co-Chair recommended: Jim Folkestad; all members agreed that we need to approach Jim about this to explore his interest in it.
 - We had a great turnout at the last EAC meeting, all agreed.
7. Distribution of findings from the Senior FITness survey and update on the First-Year Survey – Pete
 - Jaime is writing survey data & analysis
 - Will be discussed at the next EAC meeting: December 8, 2006 at 1:00pm in the La Porte room

Our next meeting is on Wednesday, 1/17/07. 1-2 pm ECE Conference Room – it is the first for the semester.